

London Britain Township Board of Supervisors Meeting

January 27, 2014 approved 2/10/14 BOS mtg

Zoning Hearing

Aileen Parrish, Chairman of the Board of Supervisors opened the Zoning Hearing at 7:00PM. In attendance were Supervisors David Owens and Glenn Frederick, Secretary Carolyn Matalon and Treasurer Nette Stejskal . David Owens made a motion to continue the Zoning Hearing to 2/10/14 at 7pm. Aileen Parrish seconded and the motion carried unanimously.

Board of Supervisors meeting

Aileen Parrish, Chairman of the Board of Supervisors opened the Board of Supervisors meeting at 7:10 pm. In attendance were Supervisors David Owens and Glenn Frederick, Secretary Carolyn Matalon, Treasurer Nette Stejskal.

Oath of Office- Janie Schnelle/Tax Collector

Tax Collector Janie Schnelle read and was sworn to the Oath of Office for her position of London Britain Township Tax Collector.

Windsor Wastewater treatment plant discussion with residents

Wastewater Engineer Joe Boldaz introduced himself to the residents of Windsor subdivision. The following was discussed:

1. Description of WWTP system

- a. Type of plant and how it treats the sewage
- b. Operations performed by Walton Water Services
 - Nette Stejskal described the operations performed
- c. Homeowners responsibilities; do's and don't's
 - Joe Boldaz will check on the proper procedures for garbage disposals in Windsor and other do's and don't's specific for Windsor. Joe Boldaz will provide this information to the residents of Windsor.
- d. Questions on general operations
 - Mr. Yost discussed with Joe Boldaz the DEP stringent regulations for levels at Windsor.
 - Windsor resident questioned who the engineer was that approved the WWTP.
 - Windsor resident questioned if septic systems are possible on the lots now vs. WWTP
 - Mr. Yost asked if the Township has other ideas for connection to Windsor.

Mr. Jeff Miller of Evans Mill Environmental described how he believes the treatment plant vs. septic process happened in Windsor. Mr. Miller suggested the nitrates were too high and only would have allowed 1 home so the developer went with a treatment plant. Mr Miller also believes there is no treatment plant approved in the state of PA to accommodate a 10/10/10 system (which is dictated by DEP) so we have to do the best to make the 10/10/10 work. Mr Miller believes Onlot septic would never be approved in the Windsor development.

2. Presentation of estimated user fees

- a. Estimated operational expenditures with estimated user fees

3. Capital improvement costs

- a. life of equipment and estimated years of service
- b. factors that should be considered in establishing the capital improvements fund
- c. discussion of calculation of capital improvement portion of the monthly rate
 - Windsor resident asked how the Board of Supervisors feel about the monthly sewage rate approximated for the subdivision.
 - Windsor resident asked if the Township can figure how to cap expenses.
 - Aileen Parrish noted that until the Township takes dedication of the WWTP

Old Business

Windsor LOC- Carolyn Matalon discussed the LOC with the residents of Windsor. A Non- extension notice was received from PNC bank in the amount of \$323,293.81. The residents discussed using funds from the LOC towards their sewage costs. The residents asked for a copy of the construction escrow and the dedicated punch lists.

FHC Lot 61- Tyler Doppelheuer/Cornell Homes came to the 1/6/14 Board of Supervisors meeting to request a switch of the primary and secondary system for Lot 61 in Flint Hill Crossing. London Britain Township wastewater engineer Joe Boldaz stated that the homeowner would penalize the open space if the primary and secondary are switched. Aileen Parrish said that the secondary is to be designated only if the primary fails. The secondary is the backup. Aileen Parrish learned from Joe Boldaz that a temporary solution would be pump and haul until such time as ground conditions allow for the sand mound septic system to be built in its entirety. Aileen Parrish spoke with CCHD representative Tom Quinn and he said he had given pump and haul as an option to the builder. The beginning of the system would start either way but instead being connected to a sand mound which cannot be built yet there will be a pump and haul agreement until the sand mound can be built. Based on this information and a concerned response from the Land Trust about maintenance and the trail, the Board of Supervisors believes pump and haul is a better solution for Lot 61.

Flint Hill Rd Construction plans- Nette Stejskal will follow up with Walsh Engineering for construction plans for the Flint Hill Rd construction project.

New Business

David Davies/Arc Corner Rd condition-David Davies presented pictures to the Board of Supervisors about the deteriorating road condition of Arc Corner rd. Aileen Parrish stated that the Board will take the condition of Arc Corner under consideration when planning road improvements for the spring/summer of 2014.

Tax Collector Certificate- Tax Collector Janie Schnelle was elected to another term. Aileen Parrish read the Tax Collector certificate. Glenn Frederick made a motion to adopt the certificate as read. Aileen Parrish seconded and the motion carried unanimously.

Resolution #14-8 Aileen Parrish read Resolution #14-8 which determines the cost of operation of the sewage facility at the Shoppes of London Britain. Glenn Frederick made a motion to adopt Resolution #14-8 as read. David Owens seconded and the motion carried unanimously.

Audit for 2013- BBD LLP proposes to conduct the audit for the Township in the amount of \$5350 and for the Tax Collector in the amount of \$1150. Aileen Parrish made a motion to accept the engagement letters from BBD LLP for the Township and Tax collector audits. David Owens seconded and the motion carried unanimously.

Business from the floor

David Owens noted that Dr. Jackson, a supervisor from New London Twp and a supervisor from Franklin Township would like to attend the 2/24/14 BOS meeting to discuss pollution in the White Clay Creek.

Treasurer Report

Nette Stejskal read the December 31, 2013 Treasurer Report (report attached)

Bills over \$1000

M&P custom design \$1300

General Fund- Aileen Parrish made a motion to pay bills as represented by General M&T with checks# 14073-14088 with ck#14089 replacing ck#13967 which is void dated 7/3/13 from the General Fund.

Glenn Frederick seconded and the motion carried unanimously.

General Fund- Aileen Parrish made a motion to acknowledge the ACH transactions for the payments of Federal and State payroll taxes. Glenn Frederick seconded and the motion carried unanimously.

Plgit General Fund- Aileen Parrish made a motion to pay bills as represented by Plgit General Fund with ck#6208 and voiding ck #6209 from the Plgit General Fund. Glenn Frederick seconded and the motion carried unanimously.

Nette Stejskal read the January 27, 2013 Treasurer Report (report attached)

Bills over \$1000

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|--------------|-----------|-----------------|-----------|--------------|------------|
| Alger Oil | \$3181.01 | AT&T | \$1012.16 | Chuck Freese | \$1550.29 |
| Hydraterra | \$3165.75 | Lucas | \$1250.00 | M&P custom | \$1150.00 |
| PSATS | \$1245.00 | J. Schnelle | \$1340.29 | Walsh Eng | \$14595.49 |
| Walton Water | \$2286.77 | Natl Lands Trst | \$5000.00 | Cargill | \$20537.81 |
| Fords Auto | \$1948.03 | Intl Salt | \$2838.85 | Walsh Eng | \$1841.00 |

General Fund- Aileen Parrish made a motion to acknowledge the ACH transactions for the payments of interest on the DVRFA Loans , Workers Comp Premiums, Federal and State payroll taxes and purchases made with the Pcard. Glenn Frederick seconded and the motion carried unanimously.

General Fund – Aileen Parrish made a motion to pay bills as represented by General Fund M&T with checks# 14073-14103 and the voiding of ck#13967 which was replaced by ck# 14089 from the General Fund. Glenn Frederick seconded and the motion carried unanimously.

Plgit-General Fund- Aileen Parrish made a motion to pay bills with ck# 6208-6242 noting that ck#6209 and ck#6216 are void from the Plgit General Fund. Aileen Parrish seconded and the motion carried unanimously.

Plgit-General Fund- Aileen Parrish made a motion to acknowledge the transfer of funds from the General Fund to the Park Fund, Open Space Fund and Capital Fund for RE Taxes and transfer to Misc. Escrow for Flint Hill LLC deposit. Glenn Frederick seconded and the motion carried unanimously.

Parks Fund- Aileen Parrish made a motion to pay bills with ck#2659 from the Parks Fund. Glenn Frederick seconded and the motion carried unanimously.

Parks Fund- Aileen Parrish made a motion to acknowledge the transfer of funds from the Parks Fund to the General Fund. Glenn Frederick seconded and the motion carried unanimously.

Open Space Fund- Aileen Parrish made a motion to pay bills with ck# 127 from the Open Space Fund. Glenn Frederick seconded and the motion carried unanimously.

Open Space Fund- Aileen Parrish made a motion to acknowledge the transfer of funds from the Open Space Fund to the General Fund. Glenn Frederick seconded and the motion carried unanimously.

Capital Fund- Aileen Parrish made a motion to approve the transfer from the Capital Fund to the General Fund. Glenn Frederick seconded and the motion carried unanimously.

Highway Fund- Aileen Parrish made a motion to pay bills with ck# 6287-6296 from the Highway Fund. Glenn Frederick seconded and the motion carried unanimously.

Miscellaneous Escrow Account- Aileen Parrish made a motion to pay bills with ck# 150-152 from the Miscellaneous Escrow Account. Glenn Frederick seconded and the motion carried unanimously.

Meadows II Escrow Account- Aileen Parrish made a motion to pay bills with ck# 186 from the Meadows II Escrow Account. Glenn Frederick seconded the motion carried unanimously.

Adjournment Aileen Parrish made a motion to adjourn the meeting at 10:30 PM. Glenn Frederick seconded and the motion carried unanimously.